

MINUTES of the open portion of the regular meeting of the OAK BAY POLICE BOARD held in Council Chambers of the Oak Bay Municipal Hall, 2167 Oak Bay Ave, Oak Bay, BC, on Tuesday, April 24, 2018 at 4:00 p.m.

PRESENT:	Board Members:	Nils Jensen, Chair Mary Kelly Blair Littler Brian Rendell Wendy Zink
	Acting Police Board Secretary Chief Constable Deputy Chief Constable Recording Secretary	Debbie Carter Andy Brinton Ray Bernoties Laura Lang

CALL TO ORDER

Chair called the meeting to order at 3:55 pm

PRESENTATIONS:

1. Swearing of Oath of Office

Wendy Zink was sworn in as the newest member of the Oak Bay Police Board.

2. 30 Year Exemplary Service Award – Sergeant Mike Martin

Chief Brinton presented the thirty (30) year exemplary service medal and certificate to Sergeant Mike Martin. Chief Brinton summarized highlights of Sergeant Martin's thirty year policing career.

Constable Ulanowski was introduced to the Police Board by Chief Constable Brinton. Constable Ulanowski was previously with the RCMP and the Edmonton Police Service.

APPROVAL OF AGENDA

Agenda approved.

ADOPTION OF MINUTES

MOVED and seconded: That the minutes from the open portion of the regular meeting of the Oak Bay Police Board, held on Tuesday, March 20, 2018 be adopted.

CARRIED

DEPARTMENT REPORTS

4. Financial Report – 2017 Year End

The figures presented for the purposes of this report are a close estimate and may be subject to some minor adjustments as year end has not yet been completed.

Chief Brinton advises that there was a net surplus of the 2017 budget in Protective Services, some of which may be due to one vacant position. Although overtime spent exceeded budget, the superannuation payments were lower than budget due to three retirements of more senior members.

The Acting Police Board Secretary, who is also the Director of Finance advised the board that any surplus Capital funding could be carried forward into 2018, but that Operational surplus becomes surplus for the municipality to cover other costs not directly related to the police budget.

Community Programs suffered a bit due to staff shortages. Strategic Plan objectives were reached and all mandatory training requirements have been met.

5. Overtime Report – March, 2018

Two members returned in April after long term absences, which has greatly reduced the need for overtime callouts. There is still one vacancy for which there is currently an active employment posting.

6. Chief Constable's Monthly Update

7. 2018-2022 Strategic Plan

Deputy Chief Bernoties spoke to each of the initiatives within the Strategic Plan. Members and civilian staff are responsible for coordinating and ensuring that each of the initiatives are completed. Some have been completed, many are in progress throughout the year and some will be starting later in the year.

There is a new traffic initiative to run stationary radar at locations where complaints are received and allow residents of the area to observe the members in action and see first-hand the results of the radar gun. In some instances, this is a good tool to show the public that actual speeds are quite often not at the level perceived.

Drug Recognition Training will increase due to the upcoming legalization of marihuana.

We have one member attending the Community Planning Through Environmental Design (CPTED) course April 25-28. This knowledge can be used to educate both residents and business owners regarding safety and security and make recommendations for any changes around their premises.

MOVED and seconded: That all of the departmental reports be received.

CARRIED

COMMUNICATIONS

8. Appointment of new Police Board Member – Wendy Zink

MOVED and seconded: That Order in Council No. 145, appointing Wendy Zink to the Oak Bay Police Board, be received.

CARRIED

9. BC Association of Police Boards (BCAPB) – Thank You Letters

MOVED and seconded: That the correspondence from the BCAPB be received.

CARRIED

10. Regional Integrated Police Working Group

The group has been formed to address issues such as governance, setting of priorities and budgets for the policing integrated units within the CRD and to provide civilian oversight. The first of three planned meetings of this working group was earlier today, April 24 and eight of the regional mayors were in attendance. An interim report should be available within three to five months.

The Chair requested that board members consider the position of liaison for the Oak Bay Police Board with this group. The Chair will continue as the Oak Bay representative, until another board member takes this role on. There will be an information meeting held in May that the municipal CAO's and Mayors will be invited to attend. The Chair will report back and provide follow information to the Board.

MOVED and seconded: That the correspondence regarding the Regional Integrated Police Working Group be received.

CARRIED

ADJOURNMENT

MOVED and seconded: That the open portion of the meeting be adjourned and that a closed session be convened to discuss personnel and/or contractual issues, which may be dealt with in private under the *Police Act*.

CARRIED

The open portion of the meeting adjourned at 5:05 p.m.

Certified Correct:

Acting Secretary, Oak Bay Police Board

Chair, Oak Bay Police Board