



MINUTES

Police Board - 25 Jan 2022

Tuesday, January 25, 2022 @ 4:00 PM

Training Room - Oak Bay Police Department

PRESENT: Kevin Murdoch
Christine Hall
Blair Littler
Wendy Zink

STAFF: Ray Bernoties, Chief Constable
Mark Fisher, Deputy Chief Constable
Paula Kully – Police Board Recording Secretary

1. CALL TO ORDER:

Meeting called to order at 4:00 pm followed by a Territorial Acknowledgement

2. APPROVAL OF AGENDA

2022 - 1 **MOVED and SECONDED**

That the Agenda for the January 25, 2022 regular Police Board meeting be approved as distributed.

CARRIED

3. ADOPTION OF MINUTES:

2022 - 2 **MOVED and SECONDED**

That the Minutes from the November 23, 2021, regular Police Board meeting be approved as distributed.

CARRIED

4. STANDING ITEMS

4.1 Strategic Plan Update

Community Consultation Survey

The Strategic Plan Community Consultation Survey draft questionnaire was presented by Chief Bernoties. The board provided recommendations for amendments to the survey. Chief Bernoties will work with Wendy Zink to refine the survey and send it out to the board for final approval before posting it publicly.

2022 - 3 **MOVED and SECONDED**

That once the proposed changes have been made to the survey and it has been distributed to the Board for final review, the survey can be disseminated to the public.

CARRIED

Review of Strategic Plan Stakeholder List

The Board provided recommendations for additions to the list. The Board approved allowing flexibility with the list where it makes sense.

4.2 Accountability Report - Deputy Chief Fisher

2022 - 5 **MOVED and SECONDED**

That the accountability report be received for information.

CARRIED

4.3 BCAPB Update - Chair Murdoch

Chair Murdoch advised that a hybrid of the annual meeting is coming up in March or April in Surrey. It was originally scheduled for Nelson but as some people are still not comfortable with travelling the location was changed for ease of access.

Police services update - the Provincial report was recently released.

Watson is taking over training. They are conducting a survey and will be developing police board training.

2022 - 6 **MOVED and SECONDED**

That the BC Association of Police Boards verbal update be received for information.

CARRIED

5. DEPARTMENT REPORTS:

5.1 Chief Constable's Monthly Update

The department's COVID policy is in place. One employee recently tested positive with COVID but is doing well.

OBPD is currently fully staffed. The School Liaison Officer position has been filled by Cst. Mishrigi. She has been in schools when possible and is already involved.

The EV is still not prepared due to supply chain issues.

2022 - 7 **MOVED and SECONDED**

That the Chief Constables verbal monthly update report be received for information.

CARRIED

5.2 Quarterly Budget Report - Deputy Chief Fisher

The department did well with budget this year and ended up using 93.4% so far. Some areas of note were:

- Fuel costs were a bit higher.
- Training costs were down due to pandemic.
- The total EV expenses have not come through yet due to supply chain issues.
- Integrated unit's costs went up and the RCMP settlement was higher than expected.

2022 - 8 **MOVED and SECONDED**

That the Quarterly Budget Report for 2021 year-end be received for information.

CARRIED

5.3 Overtime Report - Deputy Chief Fisher

Deputy Chief Constable Fisher provided a brief overview of the November overtime report. Overtime costs were incurred due to a sudden death investigation, five members were sick at different periods during the month, the flood impacted one member and caused overtime for callouts.

During December sick coverage was down. Some overtime was incurred for training for critical incident response and the special event of the truck parade

2022 - 9 **MOVED and SECONDED**

That the overtime reports for November and December of 2021 be received for information.

CARRIED

6. COMMUNICATIONS:

6.1 Police Resources in British Columbia 2020

Chief Bernoties provided an overview of the report and directed the Board's attention to page 32 for Oak Bay. He noted that Oak Bay is the least expensive police department in BC and that in 2021 the case load per member will go up as we have 2 less members. This will make us the second smallest department in the province. Next year we can expect our costs will be comparably low. The Chief noted the document is interesting but doesn't receive a lot of attention. However, the province relies on it for comparatives.

2022 - 10 **MOVED and SECONDED**

That the Police Resources in British Columbia 2020 report be received for information.

CARRIED

6.2 New Newsletter

The newsletter was presented by Chief Bernoties. It will replace the monthly notice that Rebecca sends out to Block Watch. The department decided to update the format and make it more interesting to read. We are not committed to a schedule but are considering something bi-monthly or quarterly. It is distributed to Block Watch captains who in turn distribute it to their mailing list.

The Board suggested that the Newsletter be linked to district's website and posted on the department's website with a link on social media.

2022 - 11 **MOVED and SECONDED**

That the new Newsletter be received for information.

CARRIED

7. POLICY UPDATES

The following policies were reviewed and amendments discussed:

- Department Issued Firearms (revised)
- Police Emergency Alert (new)
- Use of Force (revised)
- Bean Bag Shotgun (revised - removed as a weapon)
- Budget - Major Crime Reserve Fund (revised)

2022 - 12 **MOVED and SECONDED**

That amendments to the Department Issued Firearms, Use of Force, Bean Bag Shotgun, and Budget -Major Crime Reserve Fund Policies be approved as presented and that the new Police Emergency Alert Policy be received for information.

CARRIED

8. NEW BUSINESS:

8.1 New Issues Raised by Board Members

No new issues raised.

8.2 Canadian Association of Police Governance - Call for Resolutions

It was noted that any resolutions should be brought forward at the next meeting.

8.3 Policy Consultant

Chair Murdoch would like the Board to consider developing Board Policies. He will bring a budget consideration for consultant to assist with developing board policies to the next meeting.

The Board recommended starting with a good example from another source rather than begin from scratch.

8.4 2021/2022 Statistics Report

Chief Bernoties presented the report and noted that some numbers are down and that the pandemic may have been a contributing factor.

2022 - 13 **MOVED and SECONDED**

That the 2021/2022 Statistic Report be received for information.

CARRIED

9. ADJOURNMENT:

Motion to adjourn in camera/motion to adjourn.

2022 - 14 **MOVED and SECONDED**

That the open portion of the Police Board meeting be adjourned at 5:36 pm and that a closed session be convened to discuss personnel issues, which may be dealt with in private under the Police Act.

CARRIED

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

Date