



MINUTES

Police Board Meeting

Tuesday, October 25, 2022 4:00 PM

Training Room - Oak Bay Police Department
1703 Monterey Avenue, Victoria, BC V8R 5V6

PRESENT:	Mayor Kevin Murdoch, Chair	Heather Cochran (virtual)
	Christine Hall	Lawrence Lewis
	Andrew Weaver	Wendy Zink
STAFF:	Mark Fisher, Chief Constable	Paula Kully, Executive Assistant
	Julie Chanin, Deputy Chief	

1. CALL TO ORDER

The Meeting of the Oak Bay Police Board was called to order by Chair Murdoch at 4:01 pm followed by the Territorial Acknowledgement.

2. APPROVAL OF AGENDA

***MOVED AND SECONDED;** that the Agenda for the October 25, 2022, Police Board be amended by moving item 5.4 in camera, and that the agenda be approved as amended.*

CARRIED

3. ADOPTION OF MINUTES

***MOVED AND SECONDED;** That the Minutes from the September 27, 2022, Regular Meeting of the Police Board be amended to provide clarity to item 6. BC ASSOCIATION OF POLICE BOARDS (BCAPB) UPDATE - bullet #9 and #11, and that the Minutes be approved as amended.*

CARRIED

4. STANDING ITEMS

4.1. Strategic Plan Update – Chief Constable Fisher

Update on planning for a facilitated one-day Board governance session:

- Chief Fisher contacted Ashley Whitworth of Tapestry Consulting, who worked with OBPD in the past. She is available as of November 16 and has provided a workplan. Her rate is within the \$3,000 budget.
- Paula will poll the board on an available date and time for a strategic planning session.
- Staff will share previous planning session material for the Board's review.
- A key item in the planning process should be establishing a budget for a policy review and update.

***MOVED AND SECONDED:** that staff coordinate the Board's Strategic Planning session with Ashley Whitworth from Tapestry Consulting.*

CARRIED

4.2. Accountability Report – Deputy Chief Constable Chanin

- A new complaint was brought forward in early September. IIO determined that the complaint, if substantiated, would not meet the definition of misconduct under the Police Act, and thus the matter did not warrant an investigation.

4.3. BC Association of Police Boards (BCAPB) Update - Chair Murdoch

- There was no BCAPB meeting this month.

5. DEPARTMENT REPORTS:

5.1. Chief Constable's Monthly Update - Chief Constable Fisher

- Chief Fisher provided an update on recruitment efforts. The department has advertised including out of province. Three new applicants will be moving forward with peer reviews.

MOVED AND SECONDED: *that the Chief Constable's Monthly Update be received.*

CARRIED

5.2. Q3 Budget Report – Chief Fisher

- Chief Fisher noted that Admin costs are up due to Chief Bernoties' retirement.
- The community program expenditure is low but there was intention to have a Blockwatch dinner before year end.
- The Integrated Units' budget is only at 29% but this is often due to the quarterly billing cycle.
- Capital projects: new cabinets are being ordered.
- COVID has had an impact on some of the budget items but by the end of the year we will be within 100%.

MOVED AND SECONDED; *That the Third Quarter Budget Report be received.*

CARRIED

5.3. Overtime Report (September) - Deputy Chief Constable Chanin

- The majority of overtime hours were due to shift coverage as two platoons are short one member. In comparison, OT hours have increased compared to last year.

MOVED AND SECONDED; *That the Overtime Report for September be received.*

CARRIED

6. NEW BUSINESS:

- 6.1. New Issues Raised by Board Members - Chair Murdoch
No new issues raised

6.2. 2023 Oak Bay Police Department Budget Request

Noted Budget Increases:

- An increase in training due to the importance of training for new members and members meeting provincial standard training.
- The Integrated Units increase is due to two new positions. One is a Sergeant position for the integrated Crowd Management Unit. The other is for a civilian Coordinator position for the Greater Victoria Police Diversity Advisory Committee.

Capital Expenses:

- New equipment – the Chief explained that new pistols are required as current equipment is 17 years old while the average lifespan is 15 years.
- Computer equipment – cell phones, MDTS and the fingerprint scanner are due for replacement.
- One new vehicle is required due to an accident. ICBC has written off the vehicle involved.
- Commitment to switch over to EV: discussion and questions around cost and make. The Chief has recommended a Mustang rather than another KIA as it better accommodates the space challenges and needs of the members. It was suggested that the department wait on replacing further vehicles until the industry catches up with policing needs.
- The CFO has reviewed the budget and confirmed that impacts on the reserve accounts are within reason.
- It was suggested that the Police Board budget be reduced by \$500 which was added as an inflationary measure.

MOVED AND SECONDED; *That the Police Board budget be reduced by \$500, which was initially added to cover training for the Board, and that the budget be approved as amended.*

CARRIED

7. ADJOURNMENT:

MOVED AND SECONDED; *That the regular meeting of the Oak Bay Police Board be adjourned at 5:36 pm and that an in-camera meeting of the Board will immediately follow.*

CARRIED

Minutes approved:

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

November, 22, 2022

Date