



MINUTES

Police Board Meeting

Tuesday, April 25, 2023, 4:00 PM

Training Room - Oak Bay Police Department

Present:

Kevin Murdoch, Chair
Christine Hall
Andrew Weaver

Heather Cochran (virtual)
Lawrence Lewis (virtual – left at 5:24 pm)
Wendy Zink

Staff:

Chief Cst. Mark Fisher
Paula Kully, Executive Assistant

Deputy Chief, Julie Chanin

1. CALL TO ORDER

The meeting was called to order at 4:04 pm by Chair Murdoch, followed by the Territorial Acknowledgement.

2. APPROVAL OF AGENDA

Moved and Seconded; That the Agenda be approved with the following amendment: under item 6. New Business, add item 6.4. May meeting date.

CARRIED

3. ADOPTION OF MINUTES

Moved and Seconded; That the Minutes of the March 28, 2023, Regular Meeting of the Police Board be approved as presented.

CARRIED

4. STANDING ITEMS

4.1. Strategic Plan Update (Chief Constable Fisher)

- Chief Fisher presented the most recent draft of the Strategic Plan. He noted that a page has been included for the message from the Board Chair, as well as a page for the Board's photos and bios. The Board agreed to include their photos and bios.
- The Board provided input and recommendations for clarification and some minor edits.

Next steps:

- Each board member will provide comments on the Strategic Plan to the Chief, who will compile and forward final comments to the consultant by the end of the weekend.
- A joint meeting with council will be scheduled and the final Strategic Plan will be released at that time. The anticipated timeline goal for completion and release is June.

4.2. Accountability Report (Deputy Chief Constable Chanin)

- One new complaint was received from the OPCC. It was found inadmissible as it went back some time and was related to two members who have retired.
- There is one case regarding a violation ticket issued to a police officer involved with a minor motor vehicle incident that has been concluded.

Moved and Seconded; That the March Accountability Report be received.

CARRIED

4.3. BC Association of Police Boards (BCAPB) Update (Chair Murdoch)

- Chair Murdoch attended the UBCM Public Safety Committee on behalf of BCAPB.
- The motion to support the letter to E-Comm did not get unanimous support. It is likely that the issue will come as a resolution to the BCAPB AGM.

4.4. Board Learning/Policy Review (All)

4.4.1. Review/Develop Policy on In-Camera Meetings

- Rules for In-Camera Meetings (Police Act):
 - o Upon review, it was determined that the Board policy, is in alignment with the Police Act for in-camera meetings.

5. DEPARTMENT REPORTS:

5.1. Chief Constable's Monthly Update (Chief Constable Fisher)

- One of the department's members who was a Use of Force instructor in Ontario has completed their training in BC.
- The Resiliency Training has been well received by members who have taken it.
- The Aboriginal Coalition to End Homelessness attended the Area Chiefs meeting to discuss an initiative they have around vulnerable individuals experiencing domestic violence. Oak Bay PD is having further discussions to work on cultural awareness for our members.

Moved and Seconded; That the Chief Constable's monthly update be received.

CARRIED

5.2. Overtime Report – March 2023 (Deputy Chief Constable Chanin)

- Deputy Chanin noted that the higher numbers for sick relief in 2023 compared to 2022 was due to two members being off during the month, representing a total of 36 shifts needing coverage.
- Significant savings were a result of the School Liaison Officer, Support Sgt and Special Municipal Constables covering 30 of the 36 shifts at regular time rather than overtime.

Moved and Seconded; That the Overtime Report for March be received.

CARRIED

5.3. Financial Report 2023 Q1 (Chief Constable Fisher)

- Chief Fisher noted that the budget is within .4% of where it should be at this time of year, and he has no concerns at this point.
- The Police Dog agreement has been paid in full for the year and is represented within the Q1 report.

Moved and Seconded; That the Financial Report for 2023 Q1 be received.

CARRIED

6. NEW BUSINESS:

6.1. Review of Submission to School Board Re: SLO Program

- Chair Murdoch thanked all Board members for their work on the submission.
- The Board discussed some minor edits to be made prior to submitting the letter.
- It was decided that the entire Board will sign off on the letter. Everyone will send Paula a digital copy of their signature for inclusion on the final copy.

Lawrence Lewis left the meeting at 5:24 pm.

6.2. Policy Updates (DC Chanin)

6.2.1. Department Issued Firearms

- The province had an expert review Oak Bay PD's policy, and they recommended Abbotsford as an exemplary example. Cst. Adam Goad who recently completed the Use of Force Instructor's Course assisted with development of the policy updates.
- The Board had some questions and made suggestions for some minor amendments.
- The Board made a request to have policies and other larger documents sent out to the Board prior to the full agenda package to allow more time for review.

Moved and Seconded that; the Department Issued Firearms Policy be approved with the minor recommended edits.

CARRIED

6.2.2. Use of Force Policy

- Policy amendments were also based on Abbotsford's policy.
- Some minor edits were suggested by the Board. However, the Board requested more time to review.

Moved and Seconded that; the Use of Force Policy be referred to the next meeting.

CARRIED

6.3. New Issues Raised by Board Members (Chair Murdoch)
Nothing new.

6.4. May Meeting Date

- Due to several Board conflicts the May meeting was moved to May 16th.

7. ADJOURNMENT:

Motion to adjourn the regular meeting of the Oak Bay Police Board and go In-Camera (closed meeting) where the Board will consider confidential matters that deal with personal or private information as outlined in the Police Act, Section 69(2)(b) a matter concerning a person's financial or personal affairs and (c) a matter concerning labour contract discussions, labour management relations, layoffs, or another personnel matter.

Meeting adjourned at 5:52 pm.

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

May 16, 2023

Date