



MINUTES

Police Board Meeting

Tuesday, October 22, 2024 - 4:00 PM
Oak Bay Municipal Hall – Council Chambers
2167 Oak Bay Ave, Victoria, BC V8R 1G2

PRESENT: Mayor Kevin Murdoch, Chair
Christine Hall
Bob Plecas (absent)
Ian Robertson

Heather Cochran
Lawrence Lewis (absent)
Robert Richards

STAFF: Julie Chanin, Chief Constable
Paula Kully, Board Secretary

Kris Rice, Deputy Chief Constable

1. CALL TO ORDER

The meeting was called to order by Chair Murdoch at 4:02 pm, followed by a territorial acknowledgment.

2. APPROVAL OF AGENDA

MOVED AND SECONDED; That the Regular Police Board Agenda for October 22, 2024, be approved as distributed.

CARRIED

3. ADOPTION OF MINUTES: REGULAR MEETING, SEPTEMBER 24, 2024

(Amendments to the September 24 minutes: Add Ian Robertson to those present and correct the spelling of Robert Richards name in the roll call.)

MOVED AND SECONDED; That the Regular Police Board Meeting Minutes of September 24, 2024, be approved as amended.

CARRIED

4. STANDING ITEMS

4.1. Report From the Chair
Chair Murdoch had nothing new to present.

5. DEPARTMENT REPORTS:

5.1. Chief Constable's Monthly Update (CC Chanin)

- In addition to the written report provided in the agenda package, Chief Chanin advised that the department recently completed 2 days of filming for a recruitment video.
- The Oak Bay Police Board and Area Chiefs have provided input to work with School District 61 on meeting the Ministerial Order date of November 15 to develop a Safety Plan for schools.

MOVED AND SECONDED; That the Chief Constable's Monthly Update be received.

CARRIED

5.2. Deputy Chief Constable's Monthly Update (DC Rice)

- The DC's Monthly Update is a proposed new approach of providing the Board with more detail on daily operations within the department.
- DC Rice provided details on the chart which highlights some of the file types and proactive work the members are doing.
- The Board suggested that some historical statistics for comparison purposes would be beneficial when available or relevant.
- There was discussion around hospital wait times, an issue that has been ongoing for several years. Police are working with the director of the Protective Services unit and trying to use what resources currently exist with the hospital program to expedite patients through the system when they're in the care of a police officer.
- DC Rice provided the rationale for retaining legal services to deal with Section 490 files of the Criminal Code, which has to do with seizure of exhibits. The current process for all municipal police agencies as well as RCMP is that we, require a private law firm to assist us with those matters. Oak Bay deals with very few such cases annually.

MOVED AND SECONDED; That the Deputy Chief Constable's Monthly Update be received.

CARRIED

5.3. Accountability Report (DC Rice)

- As requested, the Accountability Report was presented with historical data.

MOVED AND SECONDED; That the Accountability Report for September be received.

CARRIED

5.4. Overtime Report for September 2024

MOVED AND SECONDED; That the Overtime Report for September 2024 be received.

CARRIED

5.5. Quarterly Financial Report – Q3 July 1 to September 31, 2024 (CC Chanin)

- Chief Chanin noted that some of the Integrated Units bill later in the year.

- Training spending appears low as much of the training is completed in the fall.
- Computer expenditures are over budget due to a purchase that was covered by a grant which is reconciled at the end of the year.

MOVED AND SECONDED; That the Quarterly Financial Report for Q3, July 1 to September 31, 2024, be received.

CARRIED

5.6. 2025 Provisional Budget Presentation (CC Chanin)

- The Chair advised that the police budget makes up approximately a quarter of the municipal budget.
- There were questions around the increases for Integrated Units and Police Dog Services. Chair Murdoch advised that any concerns could be brought forward to the IPU-RGC.
- The question was raised as to whether this year's increase of 9% would be an anomaly or a trend. Chief Chanin noted that the 2025 budget includes a new officer and all the expenses that accompany that. Items that are out of the department's control are the Integrated Services, which have an increase of 45%.
- Chief Chanin acknowledged the increase in promotions which has been neglected in past years. Awards and recognition, and promotion of the department are considered important for recruitment, retention and recognition of the work the members are doing in the community.
- The cost and challenges of a fully electric fleet was discussed. Chief Chanin noted that a Ford Lightning has been budgeted for 2025. However, with the ongoing improvements to electric vehicles for police purposes, another option may be more suitable within a year.
- Cst Adam Goard, Use of Force Trainer, spoke to the rationale of the new red dot sights included in the budget.

MOVED AND SECONDED; That the 2025 Police Department Provisional Budget be approved as presented.

CARRIED

6. COMMUNICATIONS:

6.1. E-Comm October Update for Police and Local Government Partners

MOVED AND SECONDED; That E-Comm be invited to the January or February Police Board meeting to discuss costs associated with the 911 service.

CARRIED

7. ONGOING BUSINESS (follow up on items from previous meeting)

8. RISE AND REPORT

9. NEW BUSINESS

Swearing in of Cst Cheryl Goard as Special Municipal Constable

10. ADJOURNMENT

MOVED AND SECONDED; That the regular meeting of the Oak Bay Police Board be adjourned at 5:15 pm and that the Board go In-Camera (closed meeting) to consider confidential matters that deal with personal or private information as outlined in the Police Act, Section 69(2)(b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter; (c) a matter concerning labour contract discussions, labour management relations, layoffs, or another personnel matter.

*** IN-CAMERA MEETING TO IMMEDIATELY FOLLOW ***

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

Date