



MINUTES

Police Board Meeting

Tuesday, November 26, 2024 4:00 PM

Oak Bay Municipal Hall, Council Chamber

2167 Oak Bay Avenue, Victoria BC

PRESENT: Mayor Kevin Murdoch, Chair
Christine Hall
Bob Plecas
Ian Robertson

Heather Cochran
Lawrence Lewis
Robert Richards

STAFF: Julie Chanin, Chief Constable (*Virtual*)
Paula Kully, Board Secretary

Kris Rice, Deputy Chief Constable

1. CALL TO ORDER

Chair Murdoch called the meeting to order at 4:00 pm followed by a Territorial acknowledgement.

Commendations and Presentations:

Deputy Chief Constable Kris Rice made the following presentations:

- **Cst Natalie Mishrigi** was presented with the Chief Constable's Certificate of Recognition for her work on awareness and prevention of gang activities for which she recently received the Division Commanders Commendation from Saanich Police.
- **Cst Dan Martin** was presented with the Chief Constable's Commendation for Meritorious Service for his life saving efforts on July 3, 2024.

2. APPROVAL OF AGENDA

***MOVED AND SECONDED;** that the Agenda for the November 26, 2024, Police Board meeting be approved as presented.*

CARRIED

3. ADOPTION OF MINUTES

***MOVED AND SECONDED;** That the Minutes from the October 22, 2024, Police Board Meeting be received as presented.*

CARRIED

4. STANDING ITEMS

4.1. Report from the Chair/BC Association of Police Boards (BCAPB) Update

- The BCAPB Strategic Plan was adopted at the recent Annual Conference and AGM.
- A budget was approved for a 4% increase in dues.

- The 2025 conference will be held in Victoria. As well as Canadian Association of Police Governance Conference will also be held in Victoria. The Chair encouraged members to take advantage of the location and attend both.
- Overall, the province is working better to share plans with police boards.

4.2. Approval of the Annual Meeting Schedule

MOVED AND SECONDED; that the Annual Meeting Schedule for 2025 be approved as presented.

CARRIED

4.3. Board Learning/Policy Review

- The board has reviewed two documents; the Police Board Orientation Manual and the Police Board Procedures and Policies Manual, which is part of the first. The board will continue to periodically review the manual and make recommendations for updates .

ACTION: Paula will look into setting up a “board members only” section on the website to add these and other Board documents.

5. DEPARTMENT REPORTS:

5.1. Chief Constable's Monthly Update

In addition to the written report, the Chief provided the following updates:

- The first draft of the recruitment video is ready for the Board’s viewing.
- The Board noted that Sgt Jewkes who is leaving for another post, will be greatly missed.
- The recruitment process has started for the position of Records Specialist with the retirement of Rebecca Cobb in February. The posting is internal and there is an interested candidate.
- Remembrance Day was a great success, and recognition was expressed for those organizing the day’s events. The department’s own Sgt Manny Montero was instrumental in making it happen.

MOVED AND SECONDED; That the Chief Constable’s monthly update be received.

CARRIED

5.2. Deputy Chief Constable’s Monthly Update

- DC Rice noted that “mischief” was reported up on his written report due to one individual and multiple incidents.

MOVED AND SECONDED; That the Deputy Chief Constable’s monthly update be received.

- CARRIED

5.3. Accountability Report

MOVED AND SECONDED; *That the Accountability Report for October 2024 be received.*

CARRIED

5.4. Overtime Reports - Deputy Chief Constable Chanin

- There was discussion around the value to the Board of overtime reporting. It was understood that overtime reporting is a useful tool for police leadership to monitor the health and well-being of the members but may not necessarily be of value to the Board or the community.
- It was agreed that unless there was a notable change or cause for concern, overtime reporting to the board will change in frequency to quarterly.
- There was discussion around risk management regarding overtime. It was decided that a committee be struck to develop a risk matrix policy.

ACTION: *Paula to send out email to identify if there was interest from the Board in striking a Risk Matrix Policy Subcommittee.*

MOVED AND SECONDED; *That the overtime report for October 2024 be received.*

CARRIED

6. ONGOING BUSINESS

6.1. School District 61

- It appears that the deadline of the Ministerial Order for SD61 to submit a Safety Plan to the province was missed.
- The Area Chiefs have written to SD61 regarding their concerns with the proposed safety plan.
- DC Rice provided an overview of the history of the SD61 decision to remove SLOs from schools up to the present date where the ministerial order was issued to the School Board to work collaboratively with police to develop a safety plan. Police have reached out with a recommended draft plan which SD61 chose not to use. Currently, police and SD61 are at an impasse.
- There was discussion regarding further action on the Police Board's part. Suggestions included writing a letter indicating that the Board is not happy with the outcome and requesting a follow-up meeting with the Minister of Education.

MOVED AND SECONDED; *That the Board directs the Chair to write a letter to the Minister of Education acknowledging the Board's concerns regarding the impasse with SD61. The letter should include the Board's willingness to work with collaboratively with SD61.*

CARRIED

7. RISE AND REPORT

7.1. AF130 – Information Technology Policy

The new IT Access Policy, which was approved at the September 24, 2024 In-Camera meeting was presented and adopted.

8. NEW BUSINESS:

8.1. For information

- The E-Comm November Update was received.
- The Board Secretary confirmed that E-Comm will be making a presentation at the February Police Board meeting.

9. ADJOURNMENT

MOVED AND SECONDED; the regular meeting of the Oak Bay Police Board be adjourned at 5:10 pm and that the meeting goes to In-Camera (closed meeting) where the Board will consider confidential matters that deal with personal or private information as outlined in the Police Act, Section 69(2)(b) a matter concerning a person's financial or personal affairs and (c) a matter concerning labour contract discussions, labour management relations, layoffs, or another personnel matter.

CARRIED

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

Date