



AGENDA OAK BAY POLICE BOARD

Tuesday, September 23, 2025 - 4:00 PM

Oak Bay Municipal Hall – Council Chambers

2167 Oak Bay Ave, Victoria, BC V8R 1G2

We acknowledge that the land on which we gather is the traditional territory of the Coast and Straits Salish Peoples, specifically we recognize the Lekwungen-speaking Peoples, known today as the Songhees and Esquimalt First Nations, and that their historic connections to these lands continue to this day.

[Virtual Meeting Link](#)

1. CALL TO ORDER & LAND ACKNOWLEDGMENT

2. PRESENTATIONS

- Deputy Chief Kris Rice – Police Exemplary Service Medal (20 years of service)
- Cst David Bratzer – Chief Constable’s Commendation
- Cst Matt McNichol - Chief Constable’s Commendation
- Cst Tristan Pakosh – Hospital of St. John, Life-Saving Award
- Cst Steve Twardy – Sergeant Promotion

3. APPROVAL OF AGENDA

4. ADOPTION OF MINUTES

- Regular Meeting of June 24, 2025

5. STANDING ITEMS

- 5.1 Report From the Chair
- 5.2 BC Association of Police Boards (BCAPB) Update (Chair Murdoch)
- 5.3 Board Learning/Board Policy Review
 - 5.3.1 Citizen Satisfaction Survey – survey options and costs (Chair Murdoch, B. Plecas)
 - 5.3.2 Watson Condensed Board Training – fall date and time (P. Kully)
 - 5.3.3 Email Access for Board Members (P. Kully)

6. DEPARTMENT REPORTS:

- 6.1 Chief Constable's Monthly Update (CC Chanin)
- 6.2 Deputy Chief Constable’s Monthly Update (DC Rice)
- 6.3 Accountability Report (DC Rice)

7. ONGOING BUSINESS (follow up on items from previous meeting)

8. RISE AND REPORT

9. NEW BUSINESS

- Preliminary Budget Report (CC Chanin – Verbal)

10. CORRESPONDENCE FOR INFORMATION

- 10.1. Letter from Minister Lisa Beare, dated August 21 Re: Safety Plan and Implementation Plan – School District 61
- 10.2. E-Comm Update

11. ADJOURNMENT

Motion to adjourn the regular meeting of the Oak Bay Police Board and go In-Camera (closed meeting) where the Board will consider confidential matters that deal with personal or private information as outlined in the Police Act, Section 69(2) (b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter; (c) a matter concerning labour contract discussions, labour management relations, layoffs, or another personnel matter.

*** IN-CAMERA MEETING TO IMMEDIATELY FOLLOW ***



MINUTES - OAK BAY POLICE BOARD

Tuesday, June 24, 2025 - 4:00 PM

Oak Bay Municipal Hall, Council Chamber
2167 Oak Bay Avenue, Victoria BC

PRESENT:	Mayor Kevin Murdoch, Chair Christine Hall (4:34 pm) Bob Plecas Ian Robertson	Heather Cochran Lawrence Lewis Robert Richards
STAFF:	Julie Chanin, Chief Constable (virtual) Paula Kully, Board Secretary	Kris Rice, Deputy Chief Constable (virtual)

1. CALL TO ORDER

Chair Murdoch called the meeting to order at 4:04 pm followed by a Territorial Acknowledgement.

2. PRESENTATION

Jessie Binning - Victoria Police Department Volunteer Program, cancelled and will attend the September meeting.

3. APPROVAL OF AGENDA

Policy Management Outline moved from In-Camera to the open meeting as item # 9.1.

***MOVED AND SECONDED;** that the Agenda for the June 25, 2025, Police Board meeting be approved as amended.*

CARRIED

4. ADOPTION OF MINUTES

***MOVED AND SECONDED;** That the Minutes from the May 27, 2025, Police Board Meeting be received as presented.*

CARRIED

5. STANDING ITEMS

5.1. Report From the Chair/BCAPB

- Nothing new to report.

5.2. Board Learning/Policy Review

5.2.1. Citizen Satisfaction Survey

- The board discussed the Citizen Satisfaction Survey, focusing on the cost and feasibility of conducting an omnibus survey.
- Research indicated that tagging onto an omnibus survey was not possible; however, a robo-poll option was available under \$10,000.

- Chief Chanin expressed the intention to involve the Police Association Executive once plans are finalized.
- The timing of the survey and review of survey topics were also discussed.

ACTION: B. Plecas will provide a quote from an organisation.

ACTION: K. Murdoch to consult with his colleagues.

5.2.2. Condensed Watson Training Opportunities

- The condensed Watson Training Opportunities were considered, with potential postponement until September.

5.2.3. Email Access for Board Members

- Issues with OakBay.ca email access were raised.
- IT support and potential alternatives (e.g., different domain or email system) will be explored offline.

6. DEPARTMENT REPORTS:

6.1. Chief Constable's Monthly Update (CC Chanin)

- Chief Chanin commended Cst Jennifer Gibbs for being the longest-serving member at Oak Bay PD. The Board requested that appreciation be passed along to Cst Gibbs.
- Positive community feedback for Oak Bay PD members has been received for events such as the youth centre, night market, and Oak Bay Tea Party.
- There was also discussion about school liaison officers returning to schools in September following the acceptance of a proposed safety plan by the Minister .

MOVED AND SECONDED; That the Chief Constable's monthly update be received.

CARRIED

6.2. Deputy Chief Constable's Monthly Update (DC Rice)

- Deputy Chief Rice Noted a 20% increase in call volume over the previous year.
- A spike in theft from autos in April was likely due to a single offender.
- DC Rice Commended officers for proactive enforcement actions.

MOVED AND SECONDED; That the Deputy Chief Constable's monthly update be received.

CARRIED

6.3. ACCOUNTABILITY REPORT (DC Rice)

MOVED AND SECONDED; That the Accountability Report for May 2025 be received.

CARRIED

6.4. Quarterly Financial Report – Q2 (CC Chanin)

- Chief Chanin noted that the training budget is nearly fully spent early in the year, as expected.

- Computer and equipment expenditures are on track, with major purchases planned for fall.

7. ONGOING BUSINESS:

8. RISE AND REPORT

9. NEW BUSINESS

9.1. Policy Management Outline

- DC Rice presented a proposed framework for managing board and operational policies in response to a clarified interpretation of Section 28.
- The framework distinguishes between board-level policies (requiring board approval) and operational/administrative policies (managed by the Chief Constable unless significant changes occur).

MOVED AND SECONDED; *That the board directs staff to proceed with the proposed framework and delegate operational policy oversight to the Chief Constable, with significant changes to be brought to the board.*

CARRIED

10. CORRESPONDENCE FOR INFORMATION

- The E-Comm June Update was received.

11. ADJOURNMENT

MOVED AND SECONDED; *the regular meeting of the Oak Bay Police Board be adjourned at 4:54 pm and the meeting go In-Camera (closed meeting) where the Board will consider confidential matters that deal with personal or private information as outlined in the Police Act, Section 69(2)(a) a matter concerning public security, the disclosure of which could reasonably be expected to seriously impair effective policing or law enforcement; (b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter; (c) a matter concerning labour contract discussions, labour management relations, layoffs, or another personnel matter.*

CARRIED

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

September 23, 2025

Date

OAK BAY POLICE DEPARTMENT



Serving the community since 1906

MEMORANDUM

DATE: September 11, 2025
TO: Oak Bay Police Board
FROM: Paula Kully, Executive Assistant/Board Secretary
RE: Police Board Email

For the Board's consideration

As some of the Police Board members have had ongoing issues accessing their municipality assigned "oakbay.ca emails", Police Board business has been often conducted with personal emails. As Police Board business is subject to FOI, using a person email is not advisable. It also raises security concerns. As well, it is not best practice for our independent Police Board to be integrated with the municipality as Police Board emails are technically accessible to municipal staff, including In-Camera.

To mitigate these issues, we can assign Board members with an "oakbaypolice.org" email. In order to do this, board members will need a MS365 license and Duo license. The total cost for each member would be approximately \$800 per year or a total of \$5,600 per year.

This also gives all Board members access to SharePoint, OneDrive and all the other apps included in MS365. Meaning, we can setup a SharePoint site for the Board and this is where they could retrieve Agenda, Minutes and any other materials safely and securely without going through email.



Oak Bay Police Department

CHIEF'S REPORT

Human Resources

On July 21, 2025, Cst. Sam Sharma was sworn into OBPD followed by Cst. Ashely Cockle, Cst. Bolender and Reserve Cst. Toon on August 18, 2025.

Cst. Carr is back in Oak Bay completing her block 2 Recruit Training and Cst. Bolender started block 2 at the Justice Institute September 8, 2025

Reserve Constable Hunter Kambites submitted his notice of departure from the volunteer Reserve Program effective August 17, 2025. He has been accepted into the RCMP and is currently undergoing training at Depot in Regina.

We are currently in the interview stage of the Sergeant Promotion Process Competition and expect to have the successful candidates identified mid September.

The Inspector competition is currently underway, and shortlisted candidates will be interviewed later this month.

Community Engagement

Block Parties

From June 1 to September 2, 2025 OBPD team member attended 17 community block parties over the summer months. This was a great opportunity to connect with our community in their own backyard.

Pride Parade

On July 6 DCC RICE and Chief CHANIN joined the District of Oak Bay Staff and walked in the Victoria Pride Parade. Great colorful and bright event.

Pulling Together Canoe Journey

Sgt. Kirstin Stuart joined VicPD and other provincial police agencies and indigenous youth and community members from July 6-13 and paddled from Saanich to Cowichan in traditional canoes creating an opportunity for connection and understanding between public service agencies and Indigenous peoples. A few of our officers were able to attend for individual day paddles as well.

Junior Police Camp

From July 7-11 Cst. Mishrigi was instrumental in supporting the first Junior Police Camp hosted by the Greater Victoria Police Foundation at St. Margarets School. This was a free day camp for children from grade 4 to 6. Several of our team members including Chief Chanin attended the camp to support the group and enjoy some of the activities. Chief Chanin presented certificates to the campers at there "Graduation" at the end of the 5 day camp.

International Youth Connection

August 16, 2025, Constable Matt McNichol visited the Victoria International Education Uplands Campus to engage with a group of international students. He discussed topics such as digital citizenship and digital footprints, reviewed driving laws and rules of the road, and worked to strengthen trust and safety between the community and law enforcement.

Oak Bay Night Market July 9 Aug 13 Sept 10

Our Officers and Volunteer Reserve Constables attended the Oak Bay Night Markets, offering a welcoming environment for public interaction, facilitated the registration of bicycles (Garage 529) and supporting first aid needs at the event.

Back to School

School Zone Education and Enforcement Campaign

Officers have been present in our school zones during pick up and drop off times and educating the public and enforcing speed limits in school zones.

Lunch Time Teen Centre – Oak Bay Rec/High School

September 9th marks the return of Oak Bay Officers hosting the Oak Bay Recreation Teen Drop In Centre at Oak Bay High during lunch time on Tuesdays and Thursday. Turn out has started strong.

[Training](#)

CACP/CAPB

Chief Chanin and Deputy Chief Rice attend the Canadian Association Chiefs of Police and Canadian Association of Police Boards Conference in August held in Victoria.

Canadian Police Ceremonial Training Course

Cst. Steve Twardy attended the Canadian Police Ceremonial Training Course in Ontario in late June. Sgt. Montero also attended as a primary instructor on the course.

Julie Chanin
Chief Constable, OBPD



Oak Bay Police Department DEPUTY CHIEF'S REPORT

DATE: **Tuesday, September 23, 2025**

MEETING: Open In-Camera

Operational Update

June / July / August 2025 Call Data

1. Call volume remained consistent for June-August 2025 vs. 2024 with no data anomalies noted.
2. Theft occurrences increased in July 2025 vs. 2024; 23 / 10.
 - a. Bicycle theft appears to have increased in this period. Patrol and Community Support Team have responded with targeted patrols near Oak Bay High School and Carnarvon neighbourhood. OBPD's collaboration with Garage 529 will hopefully see more bicycle owners register their bikes and improve security measures when parking bicycles on public property.

Calls of Note:

Mental Health Crisis Intervention – Beach Drive

File: 2025-2286

Date: August 15, 2025

Summary:

A resident experiencing a violent mental health episode barricaded themselves inside an apartment. The incident was resolved peacefully through coordinated efforts involving BCEHS, the Greater Victoria Emergency Response Team, and OBPD's crisis negotiator. The individual was apprehended under the Mental Health Act and transferred to medical care.

Assault and Disturbance at Supportive Housing – Westdowne Road

File: 25-2358

Date: August 22, 2025

Summary:

Officers responded to a repeat disturbance involving a resident with mental health challenges who assaulted staff and another resident. The individual was taken into custody and released with conditions prohibiting contact with others at the residence. OBPD facilitated alternative housing arrangements with the support team.

Break and Enter in Progress – Henderson Road

File: 25-1673

Date: June 24, 2025

Summary:

Police responded to a break and enter in progress at 4:08 a.m. and arrested a female suspect found inside the residence with stolen items. Charges under Section 348(1)(a) of the Criminal Code were sworn.

Cyclist Struck and Dragged – Newport Avenue

File: 25-2359

Date: August 22, 2025

Summary:

A cyclist was sideswiped and dragged by a white SUV that fled the scene. The cyclist sustained minor injuries and declined hospital transport. The vehicle was not identified.



Oak Bay Police Department

1703 Monterey Ave, Victoria, B.C., V8R5V6 Ph (250) 592-2424 Fax (250) 592-9988

ACCOUNTABILITY REPORT – OPEN

Reporting Period: June-August 2025

	# New	# Ongoing	YTD	Not accepted*	Unsub.	Substantiated	File numbers
OPCC Complaints	2	1	3	1	1	1	OPCC 24-26765 (Concluded) OPCC 25-482 (Ongoing) OPCC 25-1327 (Inadmissible/Unsubstantiated)
IIO Notifications	0	0	0				
Use of Force Reports	2	0	3				2025-108 GVERT (Display firearm) 2025-1985 (Physical control - soft) 2025-2286 GVERT (Display firearm) <i>Previous year-end totals:</i> 2021 – 7 Files 2022 – 8 Files 2023 – 6 Files 2024 – 11 Files

*Not accepted by OPCC and/or IIO

Kris Rice
Deputy Chief Constable



August 21, 2025

Ref: 312293

Micayla Hayes, Chair
Victoria and Esquimalt Police Board
Email: Board@vicpd.ca

Their Worship Mayor Kevin Murdoch, Chair
Oak Bay Police Board
Email: mayor@oakbay.ca

Their Worship Mayor Dean Murdock, Chair
Saanich Police Board
Email: mayor@saanich.ca

Superintendent Todd Preston
West Shore RCMP
Email: Todd.preston@rcmp-grc.gc.ca

Dear Police Board Chairs and West Shore RCMP Superintendent:

I am reaching out to thank you for your participation on the working tables organized to support the development of a Safety Plan and Implementation Plan in School District No. 61 (Greater Victoria).

I want to recognize you and your Police Chiefs for your time and thoughtful engagement to support this process. It is through community collaboration that we ensure all voices are heard.

Student safety is my number one priority. Thank you for being a valued partner in this important work and for your continued commitment to the safety and wellbeing of children and youth in School District No. 61 (Greater Victoria).

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Beare".

Lisa Beare
Minister

.../2

cc: Kaye Krishna, Deputy Minister, Ministry of Education and Child Care
Jennifer McCrea, Associate Deputy Minister, Ministry of Education and Child Care
Cloë Nicholls, Assistant Deputy Minister, Education Programs and Policy Division,
Ministry of Education and Child Care
Sherri Bell, Official Trustee, School District No. 61 (Greater Victoria)
Del Manak, Chief Constable, Victoria Police Department
Dean Duthie, Chief Constable, Saanich Police Department
Julie Chanin, Chief Constable, Oak Bay Police Department

E-COMM SEPTEMBER UPDATE FOR POLICE AND LOCAL GOVERNMENT PARTNERS

We are writing to share our monthly update on key activities at E-Comm to strengthen and improve our services on behalf of our police partners and the public we serve.

Service levels to August 31, 2025

- **Strong service levels over busy summer months**— Our service performance remained strong over the summer meeting or exceeding service level targets during the busiest season. Year-to-date, police emergency call taking performance reached 92% for January to Aug 31 in the Lower Mainland, and 91% on Vancouver Island (target: 88% of calls answered in 10 seconds). For 9-1-1, 98% of calls were answered in 5 seconds or less.
- **Non-emergency call volumes increase, service levels remain high** – Non-emergency call-taking achieved strong service performance in the Lower Mainland at 83%, and on Vancouver Island at 84% (target: 80% calls answered within three minutes). Non-emergency call volumes rose compared to last year (+7% in the Lower Mainland, +2.5% on the Island).
- **Fewer abandoned non-emergency calls** –The rate of abandoned non-emergency calls in the Lower Mainland dropped to 11% as compared to 18% in 2024. Our new contact centre, which provides estimated wait times and call-back options for callers, is a key factor in the decrease. Of those callers who request a call-back, 82% are successfully reached and able to file a report.

Operations Transformation

- **E-Comm reassumes 24-hour non-emergency service for Delta Police** – The Delta Police have transitioned all of their non-emergency call taking back to E-Comm as of August 6th, 2025. The reintegration went smoothly and is not expected to impact service levels.
- **New Vancouver Island dispatchers, 911 operators** – Four police call takers at our Vancouver Island call centre (ECVI) successfully completed classroom training to become dispatchers. ECVI will also welcome six new 911 Queue operators in August.

Major Event – annual Celebration of Light in Vancouver

- **Busy shifts for operations staff during Annual Celebration of Light** – Our operations team was busy responding to a variety of calls during this summer’s Celebration of Light fireworks events. We work closely with partners including Vancouver Police to ensure a safe event for all.

Next Generation 9-1-1 Update

- **Next Generation 9-1-1 preparations continue** – Our project team is preparing for the phased launch of NG9-1-1 over the coming months. We now have a dedicated website landing page to share public resources and increase awareness of NG9-1-1 through ecomm911.ca/ng911.

2026 Levies

- **2026 Levy Letters** – E-Comm has shared its preliminary 2026 levy forecast with partner agencies, which are based on E-Comm’s current financial model. E-Comm paused engagement on its new financial model earlier this year, awaiting recommendations from the provincial independent review, but remain committed to resume progress on this important work as quickly as possible once we receive these recommendations.

Communications and Public Outreach

- **Back-to-school 9-1-1 public education** – E-Comm shared [safety tips](#) and resources for parents and children for how to identify an emergency and call for help when needed.

SEPTEMBER 2025 UPDATE




LOWER MAINLAND YEAR-TO-AUG 31

	Target	2021	2022	2023	2024	2025
9-1-1	95%/5s	95%	97%	98%	98%	98%
Police Emergency	88%/10s	87%	84%	89%	91%	92%
Police Non-Emergency	80%/180s	60%	43%	66%	79%	83%
Fire Emergency	90%/15s	91%	90%	93%	94%	96%

VANCOUVER ISLAND YEAR-TO-AUG 31

	Target	2021	2022	2023	2024	2025
9-1-1	95%/5s	96%	97%	98%	98%	98%
Police Emergency	88%/10s	90%	89%	88%	89%	91%
Police Non-Emergency	80%/180s	86%	82%	79%	79%	84%

TRANSFORMATION & OPERATIONS UPDATES

-  Strong service levels maintained over summer months
-  E-Comm reassumes full-time non-emergency call taking for Delta PD
-  New dispatchers and 9-1-1 queue operators for Vancouver Island

OPERATIONS STAFF SUPPORT FIRST RESPONDERS DURING MAJOR SUMMER EVENTS

Our call takers and dispatchers were kept busy answering a wide variety of calls during major events this summer, including the Celebration of Light in Vancouver.

