



MINUTES - OAK BAY POLICE BOARD

Tuesday, June 24, 2025 - 4:00 PM

Oak Bay Municipal Hall, Council Chamber

2167 Oak Bay Avenue, Victoria BC

PRESENT:	Mayor Kevin Murdoch, Chair Christine Hall (4:34 pm) Bob Plecas Ian Robertson	Heather Cochran Lawrence Lewis Robert Richards
STAFF:	Julie Chanin, Chief Constable (virtual) Paula Kully, Board Secretary	Kris Rice, Deputy Chief Constable (virtual)

1. CALL TO ORDER

Chair Murdoch called the meeting to order at 4:04 pm followed by a Territorial Acknowledgement.

2. PRESENTATION

Jessie Binning - Victoria Police Department Volunteer Program, cancelled and will attend the September meeting.

3. APPROVAL OF AGENDA

Policy Management Outline moved from In-Camera to the open meeting as item # 9.1.

***MOVED AND SECONDED;** that the Agenda for the June 25, 2025, Police Board meeting be approved as amended.*

CARRIED

4. ADOPTION OF MINUTES

***MOVED AND SECONDED;** That the Minutes from the May 27, 2025, Police Board Meeting be received as presented.*

CARRIED

5. STANDING ITEMS

5.1. Report From the Chair/BCAPB

- Nothing new to report.

5.2. Board Learning/Policy Review

5.2.1. Citizen Satisfaction Survey

- The board discussed the Citizen Satisfaction Survey, focusing on the cost and feasibility of conducting an omnibus survey.
- Research indicated that tagging onto an omnibus survey was not possible; however, a robo-poll option was available under \$10,000.

- Chief Chanin expressed the intention to involve the Police Association Executive once plans are finalized.
- The timing of the survey and review of survey topics were also discussed.

ACTION: B. Plecas will provide a quote from an organisation.

ACTION: K. Murdoch to consult with his colleagues.

5.2.2. Condensed Watson Training Opportunities

- The condensed Watson Training Opportunities were considered, with potential postponement until September.

5.2.3. Email Access for Board Members

- Issues with OakBay.ca email access were raised.
- IT support and potential alternatives (e.g., different domain or email system) will be explored offline.

6. DEPARTMENT REPORTS:

6.1. Chief Constable's Monthly Update (CC Chanin)

- Chief Chanin commended Cst Jennifer Gibbs for being the longest-serving member at Oak Bay PD. The Board requested that appreciation be passed along to Cst Gibbs.
- Positive community feedback for Oak Bay PD members has been received for events such as the youth centre, night market, and Oak Bay Tea Party.
- There was also discussion about school liaison officers returning to schools in September following the acceptance of a proposed safety plan by the Minister .

MOVED AND SECONDED; That the Chief Constable's monthly update be received.

CARRIED

6.2. Deputy Chief Constable's Monthly Update (DC Rice)

- Deputy Chief Rice Noted a 20% increase in call volume over the previous year.
- A spike in theft from autos in April was likely due to a single offender.
- DC Rice Commended officers for proactive enforcement actions.

MOVED AND SECONDED; That the Deputy Chief Constable's monthly update be received.

CARRIED

6.3. ACCOUNTABILITY REPORT (DC Rice)

MOVED AND SECONDED; That the Accountability Report for May 2025 be received.

CARRIED

6.4. Quarterly Financial Report – Q2 (CC Chanin)

- Chief Chanin noted that the training budget is nearly fully spent early in the year, as expected.

- Computer and equipment expenditures are on track, with major purchases planned for fall.

7. ONGOING BUSINESS:

8. RISE AND REPORT

9. NEW BUSINESS

9.1. Policy Management Outline

- DC Rice presented a proposed framework for managing board and operational policies in response to a clarified interpretation of Section 28.
- The framework distinguishes between board-level policies (requiring board approval) and operational/administrative policies (managed by the Chief Constable unless significant changes occur).

MOVED AND SECONDED; *That the board directs staff to proceed with the proposed framework and delegate operational policy oversight to the Chief Constable, with significant changes to be brought to the board.*

CARRIED

10. CORRESPONDENCE FOR INFORMATION

- The E-Comm June Update was received.

11. ADJOURNMENT

MOVED AND SECONDED; *the regular meeting of the Oak Bay Police Board be adjourned at 4:54 pm and the meeting go In-Camera (closed meeting) where the Board will consider confidential matters that deal with personal or private information as outlined in the Police Act, Section 69(2)(a) a matter concerning public security, the disclosure of which could reasonably be expected to seriously impair effective policing or law enforcement; (b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter; (c) a matter concerning labour contract discussions, labour management relations, layoffs, or another personnel matter.*

CARRIED

Mayor Kevin Murdoch, Chair

Paula Kully, Police Board Secretary

September 23, 2025

Date